

PRONTO BUILDING PERMITS

1 Humber Road Croydon North 3136
Tel: (03) 9727 4308 Email: prontobuildingpermits@hotmail.com

Application to Amend Building Permit /Endorsed Plans/Documents

To: Relevant Building Surveyor
From: Applicants Details:

Name Company

Postal Address

Telephone No

Email

*Owner/Agent of Owner SignatureDate / /

Property Details:

Building permit number

Street No Street/Road

Town Lot/s LP/PS

Name of Registered Owner/s:

Building Type: (i.e. Dwelling)

Description of amendment/variation

.....

.....

.....

*Signature of the owner/agent affirms: 1 that the registered owner has authorized the applicant to act as their agent on their behalf (S17 Building Act 1993); 2 that the owner has authorized the agent to make this application and amend/vary the building permit/endorsed plans; 3 that the owner/agents signature is evidence that a variation have been made to the domestic building contract under S37 &/or S38 Domestic Building Contracts Act 1995 and that the owner has signed the amendments/variations as submitted for approval.

Note

1. Fee for amendment to building permit/endorsed plans/documents is required. Fee will be based on the extent of the amendment/variation, building surveyor's assessment time, and any additional inspections that are triggered due to the amendment/variation.

Office Use Only:

TAX INV NO..... FEE PAID BY DATE PAID